Osan Elementary School (OES) School Advisory Committee (SAC)

Quarter 1 Meeting Minutes

Date: September 17, 2025
Location: Osan Elementary School
Time: 15:00

1. Call to Order – 15:00

Facilitator: Ms. K. Oswald

- Welcome and Introductions

2. Old Business

SAC Goal #1: Streamlining Parental Communication

- There is still a need for printed flyers and emails to be distributed to stakeholders. Currently, communication alternates weekly between the Mustang.Monitor and the Tuesday Facebook post.
- A LinkTree was created to consolidate all OES-related links. The QR code was shared with staff via email and with parents during Open House.
- Parents reported seeing information about this SAC meeting in multiple locations, including the front office and both the school's and PTO's Facebook pages. They shared it was helpful to have the flyer sent out and displayed.

SAC Goal #2: Increasing Parent Involvement

- **Updated Goal:** By February 2026, OES will foster a proactive environment by increasing parent participation in SAC meetings, idea submissions, and school event attendance.
- **Measurement Metric:** Parent sign-in sheets at events will be used to track involvement trends.

Additional Initiatives:

- The Mustang.News channel has been shared with parents via LinkTree.

- Promotion of the virtual SAC idea box was not observed during the first 9 weeks. Future SAC advertisements will include links and language encouraging digital idea submissions.
- Explore launching the Watch D.O.G.S. program (approx. $500 licensing/training fee) to increase positive male role models. Further research is needed to clarify what the fee includes (e.g., licensing, training, materials like shirts). A teacher willing to lead the program for at least two years must also be identified.
- A new version of the Airmen-Student Pair Program has been launched. PA announcements have encouraged squadrons to contact the school liaison if interested in adopting a classroom. The program will also be promoted at newcomer briefings to increase volunteer participation.

Parent University & Engagement Opportunities

- Revive Parent University with relevant topics such as early childhood interventions and behavior strategies. A needs assessment will be sent to stakeholders.
- Offer flexible scheduling options: weekends, weekday evenings, on-demand recordings, lunchtime, or during the duty day.
- Invite base agencies to participate in school events. The CDC MFLC was specifically mentioned due to past parent presentations.
- Continue Facebook Live sessions and short parenting video clips (e.g., 1-minute reels).
- Encourage student-led learning presentations during Ed Tech time.
- Share strategies such as “Stoplight Writing,” math problem-solving techniques, understanding test results, make-and-take activities, and SEL tools for emotional regulation.
- Develop a video library with resources on routines, behavior expectations, and more.
- **Goal:** Post two mini-topic videos before the next SAC meeting.

3. New Business – Parent Concerns

AAFES and School Supply Lists

- A parent reported labeling all their child's supplies as requested, but the items were returned unused. This prevented returns. Parents suggested having more teacher-specific supply lists.

Open House Feedback

- Parents felt Open House was redundant and suggested holding it later in the year with a different focus. Since Meet.the.Teacher centers on classroom teachers, Open House could highlight specialists and community resources.

Suggestions for Future Events

- Prepare materials and programs (e.g., Watch D.O.G.S., Jr. Enlistment) for Meet.the. Teacher.Night.

4. Committee Updates

- **IAC (Installation Advisory Committee):** Consider skipping this month if there are no agenda items.

5. Additional Topics

- **Upcoming SAC Meeting Dates:**
    - Wednesday, November 19, 2025
    - Wednesday, February 4, 2026
    - Wednesday, April 15, 2026
- **Playground Access After School:**
    - The playground is closed after school due to maintenance, wear and tear, and the need for staff to secure the area. Previously, broken bottles were found, creating safety concerns. The principal will look into summer access if there is a need.
- **Pre-K Indoor Playground:**
    - Location is still to be determined.
- **Date for Conference:**
    - [To be confirmed]

6. Principal's Report

Enrollment

- Enrollment is on target.
- Kindergarten transition was smooth, aided by students' Pre-K experience.

PBIS Focus Areas (2025–26)

- Schoolwide PBIS implementation during Chuseok to promote a unified school culture.
- Celebrate students demonstrating Mustang R's (Respect, Responsibility, etc.) and share visuals with parents.
- Use visuals and videos to reinforce positive behaviors.

WIN (What I Need) Time

- WIN Time now occurs five days a week:
    - **Monday–Tuesday:** Math
    - **Wednesday–Friday:** Language Arts/English
- Purpose: Provide targeted academic support.
- Growth has been observed in standardized test scores for Language Arts.

Members in Attendance

- Ms. Oswald – Teacher – Vice Chair
- Ms. Martin – Secretary – Virtual
- April Kersey – Teacher Liaison
- Ms. Boggs – Parent
- Ms. Bledsoe – Parent
- Ms. Beaton – Parent
- Ms. Fossum – Parent
- Ms. Haynes – Staff
- Ms. Oswald – Staff

- Ms. Struhs – Administrator
- Ms. Ploeger – Administrator
- Capt. Haley Kaufman – Base Leadership